

Learning Continuity Plan St Francis Special School

This plan is to support the school in responding quickly to a need to transition to remote / blended learning.

This should be read alongside the Remote Learning Rationale.

Complete/ongoing

What do we need to address:	How will we do it	Who will take the lead	Anything we need	RAG
Create rationale for remote learning	To ensure children continue to make progress and there is regular communication with all families	NW/KH/KB	allocated time during the autumn term	
Develop format for remote learning planning on website with staff team	To include English, Maths, PSHE, physical, EHCp,	NW/KH/KB	allocated time during the autumn term	
communicate arrangements with parents and carers – bubble closure / students isolation / whole school closure	All communication via email and phone calls – recorded on school system. Parent mail to be used to send letters to all.	Class leaders	letters / email / website / social media and individual calls to each family to support in understanding how to access home / blended learning Teams used through summer and autumn terms for group assemblies and celebration of learning to support confidence	
Access to resources	Staff team communication with parents and carers to review access arrangements, Learning packs available as needed to send home	Class leaders	Home learning packs sent home where required in line with termly maps. Communication supported by phone calls. School to continue to communicate around any access issues to internet / devices school to make use of DfE availability of devices where possible.	
Access to resources for staff	Teaching staff have laptops available and support from SLT as required.	SLT	https://justgetflux.com/ https://www.opendyslexic.org/ https://soraapp.com/welcome	

	Programme and Apps links shared by AM put on website.		https://www.rastrick.calderdale.sch.uk/sora-reading/ Immersive Reader view on Microsoft Word https://www.naturalreaders.com/online/ https://www.aurelitec.com/colorveil/windows/ https://teachers.thenational.academy/	
Staff training to access remote learning systems	Training for staff team to ensure accurate facilitation of remote learning	SLT	time allocated through autumn term - monitor any access difficulties/connections	
Students who are physically unable to use online resources	supported access in school to enable awareness and knowledge	Class leaders	parental support is needed at home to access any issues picked up in communications	
Access to National resources	Nationally approved online remote learning resources will be referenced in home learning packs and links shared on termly remote learning plans. Identified resources will be linked to the topic being studied and referenced on termly remote learning planning.	NW/KH/KB and Class leaders	https://www.thenational.academy/ https://www.bbc.co.uk/bitesize/dailylessons Addition of linked resources on website / learning plans Continue to update and add as and when these are provided by DFE/Oak Academy	
Timetable of activities	Timetabling will be individualised according to student's needs within each group. Class leaders will ensure daily contact, as well as links to group sessions and assemblies, to support connection.	Class leaders	examples collated on website to support	
Wellbeing of students if working remotely	Second adult on all calls communication throughout the week to action additional support as needed - signpost to pastoral team	class team / pastoral team	Pastoral team continue to offer ongoing support on individual and group basis as needed. communication methods maintained across staff and parents. Use of CPOMS to record.	

Teaching lead who would set the work, is ill	A designated back up lead is identified to take on the lead for learning in the event of illness of the class leader. For each group, a member of SMT is identified to support in case of illness - AHT / JD	NW/KH/KB	An identified list in place for coverage of groups by members of SLT	
Risk assessment for live sessions / pre-recorded sessions	staff to follow protocols as set by SF/SC Support provided to home for online session support	JD/ NW/KH/KB	https://www.gov.uk/guidance/safeguarding-and-remote-education-during-coronavirus-covid19#virtual-lessons-and-live-streaming https://swgfl.org.uk/resources/safe-remote-learning/ staff and parents to access SF/SC protocol doc for live sessions	
support for students on the virtual session / blended learning	Class leaders making regular contact throughout the week and also email contact available daily. Feedback to parents / students in most appropriate way – including email, phone call, video call.	Class leaders	Students can share work from home via social media platforms / paper copies and photos / during live sessions. Celebration of learning on see-saw and website.	
GDPR - sharing of personal details online	Staff are to follow GDPR rules and policy as they would normally No personal details to be shared during any remote learning Any electronic system used must ensure division of any personal details (other peoples email addresses....)	AM/class leaders	Use of Bcc on group emails if leaving the site.	
Provision of Free School Meals to eligible families	E-voucher of £2.30 per day will be provided for each week day of a school closure to the family of each pupil eligible for a free school meal	GB/JD		

